

Course Application Form

Post: Education and Development Unit
 The Albion Centre
 150 Albion St, Surry Hills NSW 2010
 Email: education@thealbioncentre.org.au
 Phone: (02) 9332 9720 Fax: (02) 9332 9775



Please print clearly

Course title:		Course date:	
First Name:		Surname:	
Do you identify as an Aboriginal or Torres Strait Islander person? <input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander or <input type="checkbox"/> Yes, both Aboriginal and Torres Strait Islander			
Position:		Employer or The Unit /Facility & LHD :	
Email – (only one please):		Suburb / Town:	
Phone W/H or M:		Postcode:	
How did you find out about this course? <input type="checkbox"/> Albion website <input type="checkbox"/> Email Update <input type="checkbox"/> Manager/colleague <input type="checkbox"/> Other (specify)		<input type="checkbox"/> I would like to receive email updates on Albion education and training courses	

NOTE: Individual forms must be completed for each attendee. **Return forms by e-mail, fax, or mail. (Details at top)**

NSW Health Employees: *Please ask your manager to complete this section if course is funded by your facility LHD:*

I authorise this application: Name of Manager: Email address:.....

Signature of Manager: Date:

PAYMENT DETAILS: (Payment details must accompany this application form, **please TICK 1 payment option**)

Cost of course including GST – see course flyer (if applicable): \$ _____

Cheque/Money Order: enclosed (Payable to: South Eastern Sydney Local Health District)

Credit Card: Amex Visa Mastercard

Card Number: Expiry date: ____/____

Name on card: Signature:

OR

NSW Health internal payments only – GST excluded: (manager approval sign off required -see NSW Health Employees above window)

Intrahealth Invoice transfer: Unit Name: _____ Facility: _____

LHD: _____ Entity number: _____ Cost Centre: _____

TAX INVOICE: Where an individual registration is for less than \$1000 (incl GST) this document becomes a tax invoice for GST purposes upon completion and payment. Please photocopy and maintain for your records. (ABN 70442041439).

☎ If you do not receive an advisory or enrolment confirmation letter, please contact us.